



Step Back in Time Festival 2016

Information Pack

The 2015 event was a great success. 2016 will be even better than before, with a wider range of subjects for our visitors to see and "have a go", as well as new entertainments and even more re-enactment groups joining us.

Check before your journey: <http://www.step-back-in-time.co.uk/News.html> – Particularly if the weather had been bad. This page will tell you if the show is cancelled or going-ahead.

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About the Festival

Step Back in Time is a bit like a time machine. Step through the entrance and be transported back through recent history, all the way to the dark ages. A fun weekend for all the family.

Thanks to the many exhibitors who attend this event each year, we cover a wide range of significant periods in history. Each period is represented either by living history exhibits, where re-enactors live the way they would have done at a particular point in time, or, in the case of more recent history, exhibits such as tools and vehicles, even domestic equipment, represent their unique point in time.

Some of the history goes so far back in time, that we are still digging it up! We are delighted to be joined by ACE Archaeology Club, of Winkleigh, who are undertaking an archaeological dig at our Moistown site, which you can see in action at the festival.

The Step Back in Time Festival, held at Broadwoodkelly, near Winkleigh, is set by the remains of a medieval manor house, within an ancient landscape. It brings together Re-enactment groups from throughout the ages.

From Dumnonika, who represent the life of a Briton in the Iron Age, when the Romans had forts within easy contact, to the Vikings who raided and settled the region from about 790 until the Norman conquest of 1066. The Oathsworn Warband , amongst others, will represent these times, and their descendants. Kernow Levy, and similar groups, will help you to discover what it was like to live in the medieval times. From Knight to a member of the peasantry, by the King's decree, all had to train in the arts of war as part of their Hundred. Thanks to Hazelgrove Archery, this year will also see demonstrations of the Arts of the projectile weapon.

Inspired by the local histories, all these groups will show you live demonstrations of the fighting arts and styles of their times.

Because life was not all warfare, there is a living history encampment, with demonstrations of the crafts of living, and examples of contemporary music performed by members of The Harpies of Havoc.

Who knows who, (and what time they came from), you will bump into as you Step Back in Time...

Who runs this event?

We are proud to announce that we have recently formed a new Community Interest Company, which is a not-for-profit company whose purpose is to create and run an open access virtual museum & archive covering engineering, community, cultural & artisan history.

We've called the company "**Step Back In Time TV C.I.C.**" (company number 9943122 – Registered on January 8th, 2016).

Community interest companies trade like normal limited companies, however, any "profit" must be used to further the community purpose of the company.

Step Back In Time TV C.I.C. undertakes work for individuals, groups, businesses and organisations in the community enterprise sector.

We can:

- Make professional videos to go on your website
- Record your band and master your album
- Hire equipment and personnel for presentations / events
- Run training courses on video production

The **Step Back In Time Festival** held in July has become one of our fund-raising events. As a company, we fund the event, and any profits made from the festival and the activities above, will then be used to help progress our on-line virtual museum project.

Find us on the web:

www.step-back-in-time.co.uk

This is the Festival website – which contains a lot more information about the event.

www.stepbackintime.tv

This is the home of our Museum project. The site is currently under construction, but we hope to have some content available by 2017.

Exhibitors information

Firstly, may we take the opportunity to thank you for offering to bring your exhibit(s) and/or trade stands/car boot to this event, or for volunteering to help in any way. We greatly appreciate the time and effort that everyone puts in to events like this, and without you, it would not be possible.

We hope you have a fun and relaxing few days!

If you would like to exhibit or trade at this event, please register on our website: <http://www.step-back-in-time.co.uk/Booking-Form.html>

This is a family festival with a range of activities for children and adults alike.

Exhibitors are responsible for providing their own tables, chairs, tents etc, as required. Where appropriate, health and safety safe guards and insurance (particularly vehicles and machines "in steam") must be in place, which is the responsibility of the exhibitor.

Because people will have paid to see your exhibits, we would appreciate, where possible, if you could please have your exhibit in place by 11am and remain on-site until 5pm each day. Please, where possible, have information about your exhibit on display for spectators to read.

By entering the site, you are deemed to have agreed to the terms and conditions for entry to this show. Exhibitors are admitted free of charge.

If you are operating as a business or charity, you must carry your own insurance for operating at shows. By entering the site, you are deemed to have agreed to the terms and conditions for entry to this show.

Food & Drink sellers: Please note that we restrict applications for food and drink sellers so that we do not have more than one outlet selling the same thing. If you have registered to sell food or drink at the show, you must let us know the full range of products you intend to sell. If you wish to sell items that you have not listed on your application, please contact us as soon as possible to check for duplications.

No naked flames without prior agreement from the event organisers.

Any exhibits/property left on site, are left entirely at the owners risk.

Off-Site Accommodation for exhibitors, visitors etc.

We recommend the Duke of York, Iddesleigh, which is a short taxi ride from the Festival site. Please see www.dukeofyorkdevon.co.uk for more info.

There are also B&B accommodations in Broadwoodkelly & Winkleigh. For more info, please Google the Internet.

Camping

At this time, we do not offer camping for the general public.

Exhibitors, Traders, Volunteers may camp FREE, either on the exhibit field or in our camp site field from July 21st to July 28th, 2016.

We appreciate your effort in maintaining your exhibits and we are delighted to have them on display at our show, so please do make use of the extra days free camping, if you would like to come and do a bit of sight-seeing in the heart of the beautiful Devonshire countryside, before and after the show.

Tents, Camper-Vans and Caravans are all welcome. The entrance to the camp site is off a narrow lane, so larger vehicles (eg. lorry/bus based motor homes) may not be able to access the site. If you are unsure, you are welcome to come and look at the site entrance any time before the show – please contact Giles – warhamg@gmail.com to arrange a visit.

Electrical Hookup

There is no electrical hook-up facility available on-site. You are however welcome to use a generator between the hours of 10am → 10pm.

FIRE Precautions

Buckets of water will be provided to help control any outbreaks of fire on the main exhibit field. If your exhibit is at risk of causing a fire, please bring extra buckets and other fire precautions, so that you can deal with it quickly should fire break out.

No naked flames without prior agreement from the event organisers. Please use battery electric torches or electric lights for camping.

Campers should also carry a means by which to extinguish accidental cooking fires quickly and effectively.

Entertainments and Refreshments

Friday 2pm-11pm

The **CAMRA** award winning **Duke Of York** (Iddesleigh) Real Ale Bar will be open from 2pm to 11pm on Friday. Serving a range of cold drinks including Real Ale, Chilled Winkleigh Cider, Wine, soft drinks.

Friday evening, around 8pm, there will be a live jam session with "Rummm", a harp band playing mediaeval music as well as some rather more familiar tunes. Very entertaining, and they will even let you join in, so bring an instrument and have some fun! (Jam session Friday only).

We have a selection of food outlets who will be delighted to serve you until about 9pm.

Saturday 11am-11pm

Bar Open, Food outlets open.

Arena shows from 11am – 5pm, which include vehicle displays, re-enactments and demonstrations. Bring a chair and be entertained for the whole day!

8pm – Live entertainment in the Duke of York Real Ale Bar – Which will include Rummm Harp Band.

11pm – Bar closes.

Sunday 11am-5pm

Bar Open (until 5pm), Food outlets open.

Arena shows from 11am – 5pm, which include vehicle displays, re-enactments and demonstrations. Bring a chair and be entertained for the whole day!

Monday

Some of our caterers will be open on Monday morning for anyone who stayed Sunday night.

After this, anyone staying on-site will need to be self-sufficient for food and drink. The bar tent will be available as a social meeting place, but you will need to bring your own food & drink. Local shops are just 2 miles away.

Amenities

Local Railway Stations

We recommend you take a train to Morchard Road or Eggesford and then take a Taxi to Broadwoodkelly. Both the above stations are on the Exeter to Barnstaple line, which runs out of Exeter St. Davids.

Local TAXI services

Denis the Taxi – based in Winkleigh – Tel: 01837 682941 Mon-Sat.

Smartway Taxi – based in N. Tawton – Tel: 01837 880055

Local Shops and Pubs

The Square, Winkleigh (2 miles from event location)

Londis – Newsagent and General Food including Veg, Cheese, Meats, Bread.

“The Mad Butcher of Winkleigh” - Selling a wide range of meats, pies, cheese, quiche, sausage rolls, and more.

“The Kings Arms” Pub – Selling the usual range of drinks and food is available Wed through to Sunday lunch time. The Kings Arms is currently undergoing restoration.

Veterinary – Hillmans, The Square, *Winkleigh*, EX19 8HJ Tel: 01837 83240. Weekday opening hours 9.00am – 6.30pm. Saturday opening hours

Mobile Chip Shop - Thursday Night, around 6.30pm.

Iddesleigh (6 miles from event location)

“The Duke of York” is a CAMRA award winning country pub. Serving Food and drink from 11am every day, 12 noon on Sundays. Well worth the drive – probably the best pub within 10 miles of the site.

Water

Water is available in the public car park of the event site. Campers may need to use a vehicle to collect water as it is quite a long walk to the camping field. We recommend you fill-up on arrival, and bring plenty of containers to avoid the need for constant re-filling trips.

Toilet facilities

We hire our toilets from AndyLoos, who have a proven track record for supplying clean and well maintained facilities, over the several years we have been using them.

The main show site is equipped with 5 toilets, including 1 with disabled access and baby changing facilities.

The camp site is equipped with 1 toilet which has disabled access and baby changing facilities.

Campers' Chemical Toilets: Please empty these at home, as we do not have facilities for dealing with the waste on-site. We have looked into providing an chemical toilet dump, but unfortunately the cost of providing and emptying this facility is prohibitive at this time.

Insurance

We carry public liability insurance for the site, however, this does not cover the specific activities of our exhibitors and traders, therefore exhibitors and traders must ensure they are properly insured. By entering the site, you are deemed to have agreed to these terms and conditions.

Our Insurers require that in addition to our own event insurance, **All Vehicles** must be insured with at minimum 3rd party insurance themselves. **Some companies do not insure vehicles when parked on private property** – please check that you are covered while exhibiting.

Please bring your insurance papers – we are required by our insurers to be able to have sight of these documents at any time you are on-site.

Any exhibits/property left on site, are left entirely at the owners risk.

Show Cancellation Notification

Our website has a FESTIVAL STATUS red/green traffic light indicating if the show is going ahead or has been cancelled. We recommend you check this page before setting out.

<http://www.step-back-in-time.co.uk/News.html>

Health & Safety

You can find our risk assessments on-line in the downloads area of our website, by visiting: <http://www.step-back-in-time.co.uk/Downloads.html>

You will find archives for previous years in this area. Our risk assessments for the current year will be posted by July 1st each year.

We have tried to keep the rules to an absolute minimum and let everyone get on and enjoy their day, however in the interests of making it fun, avoiding disasters and keeping it legal, we must ask everybody to consider the health and safety risks associated with events of this type, which include, but are not limited to, those risks listed below.

Please remember that children may unknowingly get in to situations where there is a danger to themselves or other people. Please help to reduce this risk by all reasonable means.

Keep a lookout for what is happening around you and alert people to their impending danger.

Vehicular Exhibits must not be driven around the site after 11am on show days (except to put them on display, move to or from the arena, or to leave the site), unless absolutely necessary. Please drive slowly.

All vehicles, must not be driven around the camp site or the display field 20:00 to 08:00 the following day.

Please ensure that your exhibit cannot be accidentally moved – in the case of engine driven vehicles and machinery, please remove the keys and disconnect the battery (if necessary – eg starter can be operated without the keys).

If your exhibit is on wheels, please use wheel chocks, if necessary, to ensure that it cannot unintentionally move and pose a risk of causing injury to anyone.

If your exhibit has sharp edges (such as a blade), please ensure that it is exhibited in such a way that it is not going to be a danger to the public.

If your exhibit requires special safety measures, please bring them with you and ensure they are kept in place.

Step Back in Time Festival Contacts

Organiser:

Giles Warham, Pattiland Farm, Broadwoodkelly EX19 8ED

email: warhamg@gmail.com

PRESS Assets: <https://dl.dropboxusercontent.com/u/34913967/Step-Back-In-Time/Information-Pack.zip>

Archaeology:

Janet Daynes (Ace Archaeology Club)

Email: JDGF@btinternet.com

Re-Enactments & Living History:

Chloe Clifford (Kernow Levy)

email: john_spyder_parry@btinternet.com

Engines, Lawnmowers & Horticultural Machines, Tools

Ian Warham

email: ianwarham@yahoo.co.uk

Arena

Diana Tigwell & BBC's Kirk England

email: diana@lakesland.eclipse.co.uk

Vehicles, Radio & TV, Computers and other Old Technology:

Giles Warham, Pattiland Farm, Broadwoodkelly EX19 8ED

email: warhamg@gmail.com

PRESS Resources

We have put together a selection of high resolution photographs and other information about the event.

You can download this Asset Resource pack from:

<https://dl.dropboxusercontent.com/u/34913967/Step-Back-In-Time/Information-Pack.zip>

Press Release

Everyone agreed that 2015 was the best Step Back in Time show yet, with an incredible mix and something for all ages and 2016 will be even better.

The stationary engines, horticultural machines and historic vehicles looked fantastic at the entrance to the show, the Arena was always busy with re-enactments and historic vehicles, making it an interesting venue throughout the day.

It was lovely to see the families sitting on their picnic blankets around the arena enjoying the show!

The Living History encampment was, as always, spectacular and realistic and it was nice to see a lot of visitors having a chat to the re-enactors, finding out how our ancestors lived from Iron Age to Medieval times. They were busy throughout the weekend and there didn't seem to be a minute go by without a battle being staged in the Arena, or children having a go at mock fights!

We were serenaded by the Harpies of Havoc and as usual the Duke of York bar was popular in the hot weather!

It was nice to see the Hog Roast being so popular, they sold out each day, and the Milkshake stand was great for big kids like me!!

ACE Archaeology over at Moistown had a busy weekend demonstrating archaeological techniques and visitors were encouraged to join in and Have-A-Go.

The Have-A-Go Axe-Throwing was a brilliant way to help get out all those pent up frustrations! You won't see that every day! The Have-A-Go Archery was well received and the Amazing Camera Obscura had to be seen to be believed. Kids just loved the old TV programs and Computer games.

There was a nice number of trade stands this year, so we could all have a little retail therapy and the food & drink stands provided much needed refreshment.

Sponsorship

As you will have read in the opening pages "Who Runs this Event?", we are a Community Interest Company whose community objective is to create a free to access on-line virtual museum & archive covering engineering, community, cultural & artisan history.

Any profits we make from the Festival are used to further this community objective. We are not a Charity, but almost! Community Interest Companies are all not-for-profit organisations – they are legally obliged to use any surplus funds to further their community objective. We're registered at companies house – Co.# 9943122.

To help fund the Festival, we offer the opportunity for businesses to place advertising around the site in return for a small fee.

You can either provide your own advertising posters, banners, signs etc, or we can print you an A3 colour laminated poster from a business card or other artwork, which you supply.

We can undertake artwork design for a small extra fee.

Basic advertising on the sponsors board, which is displayed prominently as you enter the site, near the Arena, is £25 (no VAT) for each poster/sign. This includes printing and laminating of A3 posters when required.

There are 2 ways in which you can sponsor us.

Method 1 – PAM

If you are currently receiving a visit from PAM, please pay her £25 in cash and provide a business card which we can scan, or send your artwork to warhamg@gmail.com . If you prefer to pay by cheque, please make cheques payable to **Step Back In Time TV C.I.C.**

If you wish to pay electronically, we can send you a Pay-Pal invoice for £25, which you can pay on-line using a credit/debit card.

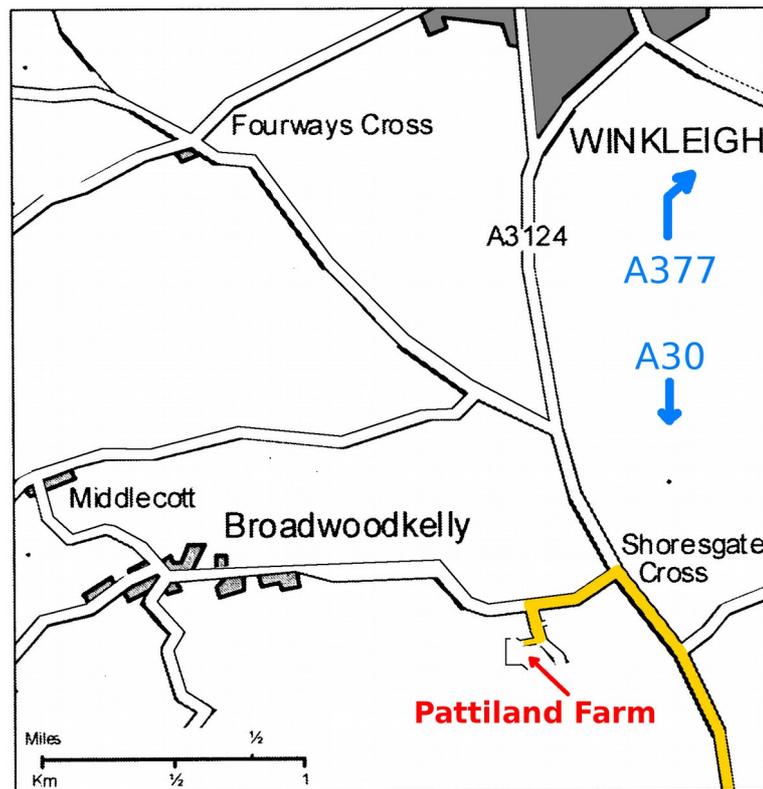
Method 2 – On-Line

Please email warhamg@gmail.com with your artwork (or let us know you will bring your own signs/posters et al). We will send you a Pay-Pal invoice for £25, which you can pay on-line using a credit/debit card or from funds in your paypal account.

Location Map & Directions

HOW TO FIND PATTILAND FARM

- From Exeter, take the M5/A30 South Bound.
- Take the exit at Whiddon Down.
- Follow the WINKLEIGH signs, and two miles south of Winkleigh take the BROADWOODKELLY turn at Shoresgate Cross.
- Follow the lane SLOWLY for around 350 meters, turn left into Pattiland Farm.
- **Follow the driveway past the bungalow, bear around to the right and arrive in the yard of Pattiland Farm, you will be directed where to park.**



Any exhibits/property left on site, are left entirely at the owners risk.